



JOIN US FOR AN **OPEN HOUSE JANUARY 22, 2022 @ 12PM**
TOUR THE FACILITY, SEE WHERE YOUR NEXT CAREER WILL START
9500 JIM BAILEY ROAD – LAKE COUNTRY
Register Now! appliesrihomes@gmail.com

POSITION: Controller

COMPANY INFORMATION (Who We Are):

SRI Homes - Kelowna a division of Champion Canada International ULC (Canada's largest producer of manufactured housing) is looking for a **Controller** for our manufacturing plant located at the northern end of Kelowna, in the Central Okanagan Valley of southern British Columbia.

POSITION DETAILS (What You Will Do):

The Controller's core responsibilities are preparation of timely accurate financial statements, monthly reporting, development of budgets and forecasts, reviewing product margins, and insuring adherence to Sarbanes-Oxley requirements.

If you have proven experience leading a finance team, we invite you to apply today!

JOB SUMMARY

- Prepare monthly financial statements that are in accordance with generally accepted accounting principles and the Company's accounting policies and procedures.
- Provide meaningful financial information and analysis to plant, regional and corporate management.
- Maintain an effective internal control environment to comply with Sarbanes-Oxley.
- Safeguard the Company's assets.
- Identify opportunities, risks or liabilities that may arise as a result of ongoing business operations.

GENERAL ACCOUNTING

- Responsible for completeness and accuracy of all postings to the general ledger.
- Review of all revenue and expenditures to ensure accurate accounting treatment and to provide a comparison to forecast expectations.
- Performing the month end close process to ensure timely completion of accurate monthly financial statements.
- Monthly reconciliation of all significant balance sheet accounts to ensure balances reflect accurate asset and liability values.
- Ensuring all key controls are operating as designed and documented sufficiently.
- Inform management about unusual or unexpected transactions.

BUDGETING, PLANNING AND FORECASTING

- Develop the plant budget and forecasts using input from the plant management team.
- Analyze variations from historical performance and provide feedback.

PAYROLL

- Prepare and/or review time and attendance reports, bonus calculations, payroll reporting and calculations of accruals to ensure compliance with Company policies and procedures.



PRODUCT PRICING AND COSTING

- Provide margin analysis to management and assist in the analysis of changes in product volume and mix.
- Manage the cost accounting function.
- Reconcile physical inventories and provide analysis of inventory gains and losses.
- Periodically review bills of material and costing analyses.

AUDIT

- Support internal and external audit requirements, including the preparation and submission of the year end package.
- Work with local management to address and correct any policy or internal control issues identified during performance of audits.

QUALIFICATIONS (Who You Are):

Team member must have/have the ability to:

- At least 5 years of solid accounting experience with a desire for professional growth
- Experience in manufacturing or construction environment is an asset
- CPA designation is an asset
- Exposure to a public company organization desirable
- Proficient to advanced knowledge of Microsoft Office Applications, including Excel
- Excellent verbal and written communication skills
- Strong attention to detail and accuracy
- Ability to work independently on assigned duties
- Demonstrates an ability to manage a variety of priorities while meeting deadlines
- Team player, enthusiastic and determined

COMPENSATION DETAILS (What We Offer):

The position is full-time, with a salary range up to \$110,000.00. The position offers full benefits upon completion of probationary period.

If you would like to apply for this position, please forward your resume and cover letter to applysrihomes@gmail.com. Please reference "Controller" in the subject of the email.